

DD/A Registry  
85-3639

OTE 85-6335

24 OCT 1985

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration  
Administrative Officer, DCI

FROM: [REDACTED]  
Director of Training and Education

SUBJECT: Request for Approval to Incur Expenses Under  
[REDACTED] on 29 October 1985

1. Approval is requested to incur expenses allowed under  
[REDACTED]

2. I believe the expenditure of appropriated funds is authorized under [REDACTED] for the cost of a working lunch in the U. S. Senate Dining Room on 29 October 1985 for Executive Development Seminar on "CIA and the Congress" participants and Senate Select Committee on Intelligence (SSCI) Staff Members.

3. The lunch is being hosted/sponsored in the Senate Dining Room by Senator David Durenberger, Chairman, Senate Select Committee on Intelligence. Committee staffers (guests) present will be: Bernard McMahon, Staff Director, SSCI; Erik Newsom, Minority Staff Director, SSCI; Charles Battaglia, Staff Member, SSCI; David Holliday, Staff Member, SSCI. Senator Durenberger's account will be billed for the cost of the lunch and we need to reimburse the Senator.

4. Although we have not received the names of all of the participants from the Agency, we expect approximately 20 Senior Intelligence Service Officers, a representative from the Office of Legislative Liaison, and three Executive Development Staff members from the Office of Training and Education. A complete list of Agency attendees will be forwarded when finalized.

5. I certify that the attendance of the individuals listed in paragraph 3 and on the list to be forwarded per paragraph 4 is considered essential to the conduct of official Government business and further, that the function will facilitate the accomplishment of the DCI's duties and responsibilities.

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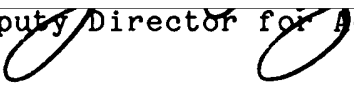
SUBJECT: Request for Approval to Incur Expenses Under

6. The estimated cost of this function is \$250.00.

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CONCUR:

STAT

 Deputy Director for Administration

10-25-85  
Date

I certify the availability of funds in the amount indicated in paragraph 6.

STAT

Budget and Fiscal Officer, DCI

10/28/85  
Date

APPROVED:

STAT

 Executive Director

28 Oct 85  
Date